

DIRECTIONS FOR INTERNET BANKING – TAX PAYMENTS



www.bnz.co.nz

Log-in using your personal details

Main Menu – Select Pay IRD

From: Select the account you want the payment to be made from

IRD/GST Number Put in the IRD number of the entity you are paying for

Name: Name of Taxpayer

Tax type: Click and select tax type

Period ending: select date

Amount: Enter the amount you want to pay

Date: If not today's date enter the date you want the payment to go out.

Statement Details: Put your details in. IRD's details are already showing.

Check that everything is correct then click Pay to confirm payment.



www.anz.co.nz

Log-in using your personal details

Pay & Transfer

Click on Pay Tax

From Account: Select the bank account you would like to make payment from

Tax Type: Click on the arrow to select tax type

Tax Period End Date: Select month end (if applicable) then **select year**

IRD No: Put in the IRD number of the entity you are paying for

Amount: Enter the amount you want to pay

Payment Date: Select the date you want the payment to go out

Check all details are correct, then click on "Confirm and Pay"



www.asb.co.nz

Log-in using your personal details

Left Side of screen – click on "Payments"

Select IRD Payments

Select tax type by using drop down box, click next

Enter IRD No: Put in the IRD number of the entity you are paying tax for

Enter Payment Date: If necessary change the date to when you want the payment to go out

Enter Tax Period by using drop down box to select

Select the bank account you wish the payment to come from

Enter the amount you want to pay

Details to appear on your Statement: Enter what you would like to appear.

Enter your FastNet Password:

Next

Confirm all details and pay



Westpac One

www.westpac.co.nz

Log-in using your personal details

Left had side click on Payments

At the top of your screen - click on make Payment or Transfer

Select the account the money is to come from

Click on To

Click on Payees

Select IRD

Select Details

Select tax type you need to pay

Enter IRD No: Put in the IRD number of the entity you are paying tax for

Enter Tax period end month and year

Enter the amount you want to pay

Select Payment Date

Select Continue

Confirm Payment

Click Done



www.tsbbank.co.nz

Click on payments - Three options will come up - Click on tax tab

Choose a TAX Payee

If a Tax alias set up click on the correct IRD and correct Tax type

If none set up click on NEW TAX TYPE then click on the down arrow, all IRD options will come up.

Enter correct IRD # for tax payment to be allocated against

Alias for this PAYEE could be – IRD Tax Joan

Choose a Deduct Account

Click on which bank account (if more than one) the tax payment is to come from.

Payment details

Enter the payment amount - tax to pay

Enter Tax period end date

Select payment date

Optional reference – you choice but could be person's name

Make Payment



www.kiwibank.co.nz

Log-in using your personal details

On the top toolbar click on pay & transfer

Click on pay tax

Enter IRD no. Put in the IRD number (no dashes) of the entity you are paying tax for

Select tax type eg GST, Income Tax

Select tax period and end date

Select your bank account and amount to pay

Select make payment on and frequency (if any)

Write any statement details you want on your statement

Next page

Make payment to confirm payment



www.Rabobank.co.nz

Log-in using your personal details

On the top toolbar click on IRD Payment

Select the bank account you wish the payment to come from

Enter IRD no.: Put in the IRD number of the entity you are paying for

Enter the Tax Type code: eg. INC, GST, ARR

Enter the payment amount

Enter Payment Date: If necessary change the date to when you want the payment to go out

Continue